



Board of Directors' Official Minutes

School Board Meeting

July 14, 2011

Estacada High School Choir Room

7:30 p.m. GENERAL SESSION Called to Order by Chairman, Mark Greene Present were

Directors: Mark Greene, Ralph Branson, Steve Woods, Leslie André, and Sherri Graham. Director, Tim Schultz was absent. Also present were Superintendent, Howard Fetz; Business Manager, Donna Cancio; and Executive Secretary, Sabrina La Londe.

-SPECIAL PRESENTATIONS

- **“Above the Influence” Report** – Sonja McCarty, Project Coordinator of DEFY (Drug-Free Estacada Families & Youth), along with Estacada High School students presented information to the Board about this new grant funded program. In October of 2010, DEFY and the Estacada Community Foundation received a federal, Drug-Free Communities grant, providing \$625,000 over a five-year period for community-level alcohol, and drug prevention work throughout the Estacada area. DEFY meetings are held the 3rd Tuesday of the month at Estacada High School from 1:30 – 3:00 p.m. Students, Peter Algatt, T. Jay Barber, Jesse McCarty, Ciara Licari, Sarah Sjaasted, and Janie Damon presented the Board with a work of art to be hung up in the High School as a reminder to students to stay “Above the Influence.”

Rosemary Schwimmer from “Oregon Partnership,” who partnered with Estacada in the program, said that the Estacada High School students “blew them away.” She said the students are creative, and they were really great to work with. Two other members from the Oregon Partnership were present as well, Kovi Ashley, the Youth Advisory Council Coordinator, and Aslinn Arcuri the Youth Education Coordinator.

- **Interview of School Board Member Applicants for Zone 3** –
Steve Woods – Mr. Woods said the District’s biggest problem is lack of money. He asked Ms. McCarty if she has thought about what the board can do to assist the District in improving their enrollment numbers.
Sonja McCarty said “I think Above the Influence is a great example of what we can do.” This is a great resource, as well as DEFY, and Todos Juntos. The District already has some great programs in place, and continuing to tap into the children in our community will help enrollment numbers.
Ralph Branson – Mr. Branson said he has known Sonja for a long time, and her history speaks for itself.
Leslie André said she had an opportunity to talk with Sonja, and she has no questions.

HEARING OF CITIZENS: (Action Items)

None

ACTION ITEMS:

1. **Oath of Office** – Ralph Branson & Leslie André took the Oath of Office given by Chairman, Mark Greene.
2. **Appoint Zone 3 School Board Member** – Ralph Branson moved, seconded by Steve Woods, to appoint Sonja McCarty to the Vacant Zone 3 School Board Position – The motion was unanimously approved.
3. **Oath of Office** – Sonja McCarty took the Oath of Office given by Chairman, Mark Greene.
4. **Accept Abstract of Votes – May 17, 2011 Election** – Steve Woods moved, seconded by Ralph Branson to Accept the Abstract of Votes from the May 17, 2011 Special Election, as presented. The motion was unanimously approved.
5. **Accept Certificate of Elections** – Leslie André moved, seconded by Ralph Branson, to accept the Certificate of Elections, as presented. The motion was unanimously approved.
6. **Acceptance of Director Sherri Graham’s Resignation from Zone 4** – Mark Greene read Sherri Graham’s letter of resignation to be effective immediately. Ralph Branson moved, seconded by Steve Woods to accept Director Sherri Graham’s letter of resignation effective immediately. The motion was unanimously approved.
7. **Declaration of Zone 4 Vacant/Authorization for District to publish vacancy**
Leslie André moved, seconded by Steve Woods, to declare the Zone 4 School Board Position vacant, and to authorize the District to publish the vacancy. The motion was unanimously approved.
8. **Election of a new Board Chair and Vice Chair for 2011-2012 Fiscal year-** Ralph Branson moved, seconded by Leslie André, to nominate director, Mark Greene as the Chairman, and director, Steve Woods as Vice Chairman of the Board of Directors for the 2011-2012 fiscal year. The motion was unanimously approved.
9. **Approval of Annual Resolutions for 2011-2012-** Steve Woods moved, seconded by Ralph Branson to approve the Annual Resolutions for the 2011-2012 fiscal year, as presented. The motion was unanimously approved.
10. **Consent Agenda**
Leslie André moved, seconded by Ralph Branson, to approve the Consent Agenda, as presented. The motion was unanimously approved.
11. **Approval of Changing the Plan Year for the Board-Approved “Section 125 Flexible Benefit Plan” from a fiscal year plan to a calendar plan year.**
Leslie André moved, seconded by Steve Woods, to approve changing the Plan Year for the Board-approved “Section 125 Flexible Benefit Plan” from a fiscal year plan to a calendar year plan, as presented.

Discussion – Donna Cancio said that because the District won’t know what the out of pocket is until October, it makes sense to change the time-line, and also for purposes of W-2’s. The former payroll personnel preferred to have the plan on a fiscal basis. There is no down side from what Donna can see. These are all pre-tax deductions for employees.

The motion was unanimously approved.

ADMINISTRATIVE REPORTS:

None

BUSINESS OFFICE REPORT:

There were no questions about the Business Office report in the packet.

BOARD OF DIRECTORS' REPORTS:

Steve Woods – Mr. Woods said that on the corner of the JH there have been a lot of posters placed on the school lawn, and he is nervous about some of the stuff that shows up there. Some of the signs look professional, and some don't. Some are related to school activities, and some are not. There have been some with misspelled words, and it might behoove the District to see what policies or procedures they have in place that would dictate a plan/process for people/organizations that would like to use that corner for signs. The Arts Commission wants to put a reader board up there.

Ralph Branson –He had the honor to attend a concert at the Northwest Band Camp in Rockaway Beach. His grandson performed in one of the concerts, and it was phenomenal. He wants to find a way to get some of the kids in the Estacada School District involved. He would like to find a way to fundraise money for students from Estacada Schools to attend. This camp takes 7th – 10th grade students. Next year the 11th grade students will be admitted only if they have gone through the camp before. Mr. Branson encourages our Music Department and students to attend. The cost this year was \$485 for the whole week which includes room and meals. Mr. Branson said that “music and art teach creativity which is not one of the testable skills, and yet is needed to develop new products and industry to create new jobs. Henry Ford did not have an education, but he invented the Model T.” Mr. Branson does not want to give up on the fine arts.

Mark Greene – Everyone got the Board Assignments, and he would like to table the decision making until next month. The District will post, and the Board will interview another new board member for Zone 4 next month. Prior to the end of the next board meeting, Mr. Greene would like to let the Directors choose which assignments they are interested in.

HEARING OF CITIZENS (Non-Action Items)

Brian Allwine handed the Chairman a written complaint.

Executive Session Announcement

Mr. Green announced that the Board would adjourn the General Session, and convene into Executive Session pursuant to ORS 332.061 which allows the commission to meet in Executive Session to review confidential medical records of students. The Board will not return to General Session afterwards.

Meeting adjourned at 8:15 p.m.

Action Taken

1. **Oath of Office** – Ralph Branson & Leslie André took their Oath of Office given by Chairman, Mark Greene.
2. **Appoint Zone 3 School Board Member** – Sonja McCarty was appointed into the Vacant Zone 3 School Board Position.
3. **Oath of Office** – Sonja McCarty took her Oath of Office given by Chairman, Mark Greene.
4. **Accept Abstract of Votes – May 17, 2011 Election** – Accepted.
5. **Accept Certificate of Elections** –Accepted.
6. **Acceptance of Director Sherri Graham's Resignation from Zone 4** –Accepted.
7. **Declaration of Zone 4 Vacant/Authorization for District to publish vacancy** -Approved.
8. **Election of a new Board Chair and Vice Chair for 2011-2012 Fiscal year-** Mark Greene , Chairman, and Steve Woods, Vice Chairman of the Board of Directors for the 2011-2012 fiscal year.

9. Approval of Annual Resolutions for 2011-2012- Approved.
10. Consent Agenda - Approved.
11. Approval of Changing the Plan Year for the Board-Approved “Section 125 Flexible Benefit Plan” from a fiscal year plan to a calendar plan year - Approved.

Mark Greene
Chairman of the Board of Directors

Howard Fetz
Superintendent

Date

Date