



Board of Directors' Official Minutes

School Board Meeting

January 12, 2011

Estacada High School Choir Room

7:30 p.m. GENERAL SESSION Called to Order by presiding Chairman, Mark Greene

Present were Directors: Mark Green, Steve Woods, Ralph Branson, Sherri Graham, and Leslie Andre. Directors Danny Scott, and Angi Riedel were absent. Also present were Superintendent, Howard Fetz; Business Manager, Donna Cancio; and Executive Secretary, Sabrina La Londe.

Mark Greene – Mark Greene, Presiding Chairman for the evening, announced that Angi Riedel has presented a letter of Resignation to the Board of Directors, effective, January 11, 2011.

SPECIAL PRESENTATIONS

- **River Mill Elementary** – Jessica Anderson and Lane Sittner, students from River Mill Elementary School, presented the Student Body Report. Both students are student leaders in their school. They reported on all of the latest happenings at River Mill and presented the Board with a huge “Thank You” sign for “Board Member Appreciation Month.”
- **Becky Arnold – Mayor of the City of Estacada**, read a proclamation to thank School Board Members for their service to the community. The Mayor declared January as National School Board Member Recognition Month.
- **District Audit Report** – Julie Stoltzfus from Wilcox Arredondo & Co. reviewed the District Audit, and referred everyone to pages 4-14. She said if you read nothing else, you should read those pages. She said this is Management’s take on what has been happening in the District. There are comparisons to look at and good analysis on these pages.

There are 3 different types of opinions; “Unqualified, Qualified, and Adverse.” Unqualified is the highest score one can receive, and that is what the District received. Page 63 shows the Grants that the District received and the expended funds for them.

There were two findings for the Federal Money found on pages 65 & 67. The first one was a journal entry that wasn’t signed by the responsible management person, and another minor error was that the IDEA payroll hours that were charged to the Grant were based on “budgeted hours” instead of “time sheet hours.” Page 67 was last year’s recommendations of corrective actions, and those were taken care of.

CESD Local Service Plan – Milt Dennison, Superintendent – CESD is seeking approval from each of their 10 constituent districts for the “Local Service Plan” proposal for 2011-2012. Mr. Dennison said they are here to serve the District. Most everything is status quo for next year but, there are 3 big changes that were recommended. CESD purchased Image Software to be able to perform paperless tasks. Mr. Dennison reported that a number of Districts have become interested in “going paperless;” therefore they are presenting a Resolution for Paperless Resource Services. Also, the ELL Language Evaluations will increase to accommodate the need. The third item is the Special Ed Module of ESIS.

The recommendation is that they eliminate that service. It could be as early as June, and as late as July for ESD's and local districts to know their revenue. If they find out that they can't fund the proposals, then it will go to the Superintendents to make recommended reductions. The ESD cannot just make the changes arbitrarily.

Mr. Dennison referred to pages 26 & 27 of his LSP handout for 09/10 to demonstrate the equity among the districts. The breakdown is by ADM, and Estacada represents 4.9% of the total ADM, and 5.6% for Resolution Dollars.

Shared Services – The last Legislature almost approved the combining of ESD's but since it did not pass, the ESD's have joined together to share services. They have 5 programs that could be implemented as soon as this summer. Printing, Nursing Services, Legal Services, (general services). It would be each District's option to participate in this service or not. Districts will see the shared services on CESD's Website. There will be five ESD's to choose services from. They will continue to try to offer more flexibility to the Districts.

Donna – “Can you repeat what you said about “in about a month?” The only money we have to shop with are the general fund dollars or Special Ed dollars; correct? Yes, Milt Dennison confirmed that Estacada has \$235,000 that we received this past year to shop with.

Division 22 – Howard Fetz explained what Division 22 is all about for the benefit of the public. This includes Guidance and Counseling, media programs, infectious disease, instructional materials, diploma requirements, and so forth. The newest addition is training for handling sports-related concussions. The state has a new requirement that coaches are trained, and that we follow protocol. The District is in full compliance with Division 22 except for instructional material adoptions. The adoption of textbooks is not on target, and as funding allows we will comply. In the meantime, we can readopt older text books, using the “Independent Adoption” method.

Leslie asked what happens if we remain out of compliance. Howard said, “We are allowed to make independent adoptions.”

HEARING OF CITIZENS: (Action Items)

None

Action Items:

1. **Consent Agenda** – Ralph Branson moved, seconded by Leslie Andre, to approve the Consent Agenda, as presented. The motion was unanimously approved. (ING & ING-AR removed from the consent agenda)
2. **Acceptance of Annual District Audit**
Ralph Branson moved, seconded by Leslie Andre, to approve the Annual District Audit for 2009/2010. The motion was unanimously approved.
Discussion - Steve Woods thanked Donna Cancio and Linda Guthrie for their work on the Audit. Mark Greene asked Donna to have the Auditor Firm send someone who is prepared, and can answer questions next year.
3. **Division 22, Standards for Public Elementary and Secondary Schools 2010-2011 Assurance**
Ralph Branson moved, seconded by Steve Woods, to approve the Division 22 Standards for Public Elementary and Secondary Schools 2010-2011 Assurance, as presented. The motion was unanimously approved.

4. **Ratification of MOU with the Estacada Education Association**
Ralph Branson moved, seconded by Leslie Andre, to approve the Ratification of the “PERS Pick-up” MOU with the Estacada Education Association, as presented. The motion was unanimously approved.
5. **Acceptance of Angi Riedel’s Resignation effective January 11, 2011**– Ralph Branson moved, seconded by Steve Woods, to approve the Acceptance of Angi Riedel’s resignation, effective January 11, 2001, as presented. The motion was unanimously approved.
Leslie Andre – Thanked Angi for her service, and said she will be missed.
6. **Approval of District to Advertise School Board Member Vacancy for Zone 1**
Ralph Branson moved, seconded by Steve Woods, to approve the Advertisement for a School Board Vacancy in Zone 1, as presented. The motion was unanimously approved.

ADMINISTRATIVE REPORTS:

Seth Johnson, Principal of River Mill Elementary – Students are learning at River Mill!

BUSINESS OFFICE REPORT: Business Manager, Donna Cancio, reported that the financial reports are in the packet.

BOARD OF DIRECTORS’ REPORTS:

Mark Greene – He is working on SAFACT in fundraising, and there will be a 5k “Fun Run” on April 9th at McIver Park for \$20 each. This includes a T-Shirt. There will also be a catered dinner & auction that evening as well. The Alvarado’s will put this event on. There are 15 quality items for auction. Some of the items up for auction are a beach house in Mexico for 7 days (at a \$3,500 value), 2 round trip tickets on Alaska Airlines, bronze sculptures, a shot gun, rifle, and bow, and a complete \$1,000 value of a carpet & pad installation offer. There is a rental in Hawaii for auction also. Everything goes to SAFACT. Mark Greene said it is a fact that more people die on the day after graduation than on any other day of the year. “We are providing an alcohol-free party all night.”

OTHER:

None

HEARING OF CITIZENS (Non-Action Items)

None.

Meeting adjourned at 8:35 p.m.

Action Taken

1. **Consent Agenda** – Approved as Presented.
 - Approval of December 8, 2010 School Board Meeting Minutes.
 - Approval of Personnel Actions/Resolutions as presented in Staff Reports
 - Approval of First Reading of Policies:
 - GBLA – Disclosure of Information
 - JECDA – Transcript Evaluation
 - JECDA-AR – Transcript Evaluation
 - JHCA – Physical Examination of Students
2. **Acceptance of Annual District Audit**– approved
3. **Approval of Division 22 Standards for Public Elementary and Secondary Schools 2010-2011 Assurance**– approved
4. **Ratification of MOU with Estacada Education Association** – approved

5. Acceptance of Angi Riedel's Resignation effective January 11, 2011 – approved
6. Approval for District to Advertise School Board Member Vacancy for Zone 1 – approved

Mark Greene
Presiding Chairman of the Board of Directors

Howard Fetz
Superintendent

Date

Date