



255 NE 6th St., Estacada, OR 97023
(503) 630-6871

BOARD OF DIRECTORS' MEETING
March 11, 2009 - High School Music Wing

A G E N D A

- 4:30 p.m. Executive Session – @ Central Office Pursuant to ORS 192.660 (2) (i), (f), (h), & (d)**
(i) “[t]o review and evaluate” the job performance of a chief executive officer, other officers, employees, and staff, if the person whose performance is being reviewed and evaluated does not request an “open hearing.”
(f) “[t]o consider “information or records that are exempt by law from public inspection.” (h) “[e]xecutive sessions are appropriate for consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed” and (d) “[t]o conduct deliberations with persons designated by the governing body to carry on labor negotiations.”
- 6:30 p.m. Budget Committee Workshop @ High School Music Room**
Bill Barker will present Audit Report. Donna Cancio will provide an overview of the District’s financial picture, FRAC update, and the Budget process.
- 7:30 p.m. A. General Session Call to Order/Roll Call/Pledge of Allegiance**
- B. Special Reports/Presentations (5-Minute Limit)**
- Classified School Employee’s Week (March 2nd-6th)
 - Student Body Report – Estacada High School
 - Randy Ealy - City Manager
 - McKinstry – Technical Energy Audit
 - Joe Gamble – Facilities update re: Flood Repairs
 - School/Community Garden Committee
- 8:10 C. Hearing of Citizens (Action Items Only)**
- 8:15 D. ACTION ITEMS**
- 1. Consent Agenda**
 - Approval of February 11, 2009 School Board Meeting Minutes
 - Approval of Personnel Actions/Resolutions as presented in Staff Reports
 - Approval of Administrative/Licensed Renewal/Non-Renew & Contract Extension/Non-Extension
 - 2. Ratification of Classified Contract for 2008-2011**
 - 3. Approval of McKinstry Program Development Phase Contract**
 - 4. Acceptance of Auditor’s Report for Fiscal Year 2007-2008**
- 8:25 E. Administrative Reports**
- 8:35 F. Business Office Report**
- 8:40 G. Board of Directors’ Reports**
- 8:50 H. Hearing of Citizens (Non-Action Items)**

SPECIAL NEEDS CONTACT STATEMENT

Notice to persons having questions about, or requests for special needs and accommodations in order to attend an Estacada School District of School sponsored event: Please contact the Special Services Department, Administrative Assistant, at 255 NE 6th Avenue, Estacada, OR 97023 or call (503) 630-6871, ext. 2904.

Requests can also be made at the Central Office, located at 255 NE 6th Avenue, Estacada, OR 97023 or (503) 630-6871, ext. 2912. Contact should be made two full business days in advance of the event.

EEO STATEMENT

Estacada School District does not discriminate against an individual's race, color, religion, gender, sexual orientation, national origin, marital status, age or disability.

Code: **BDDH-AR (1)**

Adopted: 7/14/04

Revised: 7/9/08

Public Participation in Board Meetings

BOARD MEETINGS ARE NOT PUBLIC MEETINGS; THEY ARE MEETINGS HELD IN THE PUBLIC

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites district citizens to attend Board meetings to become acquainted with the programs and operation of the district. Members of the public also are encouraged to share their ideas and opinions with the Board when appropriate, as described below.

It is the intent of the Board to ensure that communications with individuals with disabilities are as effective as communications with others. Individuals with hearing, vision, or speech impairments will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids and services. Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

All auxiliary aids and/or service requests must be made with 48-hour advance notice. Should the Board demonstrate that such requests would result in a fundamental alteration in the service, program, or activity or in undue financial and administrative burdens, alternative, equally effective means of communication will be used.

Audience

During an open session of a Board meeting, members of the public are specifically invited to sign up with the Board Secretary before the meeting begins if they want to make professional comments during two designated portions of the meeting. At the discretion of the chairman, further public participation may be allowed. If members of the public fail to follow the guidelines below, the Board Chair will stop the speaker and either redirect the speaker or terminate the speaker's opportunity to be heard. If the speaker fails to comply, he/she will be asked to leave the meeting or become subject to a 911 call and/or a future "no trespass" order.

Request for an Item on the Agenda

A member of the public may request that the superintendent place an item of concern on the agenda of a regular Board meeting. This request should be made in writing and presented to the superintendent for consideration at least 10 business days prior to the scheduled meeting.

Procedures for Public Participation in Meetings

Those wishing to speak before the School Board must sign the citizen comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the "Speaker Sign-in Sheet" is

removed, but citizens are welcome to sign up to speak at the next board meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All citizens must abide by the “Public Participation in Board Meeting” policy. Citizen comments related to an action item on the agenda will be heard during “Hearing of Citizens (Action Items Only)” section of the agenda only. Citizen comments on all other matters will be heard during the “Hearing of Citizens (Non-Action Items)” section of the agenda. Speakers are limited, within their three-minute access, to the topic(s) they have listed on the “Speaker Sign-in Sheet.” If a speaker begins to comment on topics he/she did not sign up to speak about or criticizes District personnel, the Chair will redirect the speaker or terminate the speaker’s opportunity to be heard. If the speaker fails to comply, he/she will be asked to leave the meeting or become subject to a 911 call and/or a future “no trespass letter.” The Board, at its discretion, may require that a proposal, inquiry, or request be submitted in writing, and reserves the right to refer the matter to the administration for action or study. Neither the Board nor District personnel are expected or required to respond to comments and/or questions during Board Meetings.

Any person who is invited by the chairman to speak to the Board during a meeting should state his/her name and address and, if speaking for an organization, the name and identity of the organization and state their purpose for appearing. A spokesman must be designated to represent a group with a common purpose.

Questions asked by the public, when possible, may be answered immediately by the chairman or may be referred to staff members for reply. Questions requiring investigation may, at the discretion of the chairman, be referred to the superintendent for response at a later time.

At the discretion of the Board chairman, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing the Board secretary with a completed registration card prior to the Board meeting in order to allow the chairman to provide adequate time for each agenda item.

The Board chairman should be alert to see that all visitors have been acknowledged and thanked for their presence and especially for any contributed comments on agenda issues. Similar courtesy should be extended to members of staff who have been in attendance. Their return for future meetings should be welcomed.

Petitions

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

Criticisms of Staff Members

While speakers may offer objective criticism of school operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

Public Notification

These procedures will be published on the back of every Board meeting agenda.

END OF POLICY

Legal Reference(s):

ORS 165.535

ORS 165.540

ORS 192.610 - 192.690

ORS 332.057 Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).