

**ESTACADA SCHOOL DISTRICT 108**

**STUDENT DRUG AND ALCOHOL PREVENTION PLAN**

**OREGON ADMINISTRATIVE REGULATIONS  
581-022-0413**

## **INTRODUCTION**

Estacada School District #108 has as its three year plan the development of programming in the following areas:

1. A comprehensive program aimed at prevention instruction with regards to alcohol, tobacco, and other drug use/abuse. In addition, the program should include an intervention component to assist individuals and families in dealing with alcohol, tobacco, and other drug use/abuse.
2. An active Community Prevention Team to ensure broad input, support, and review of the district's action plan
3. A Student Assistance Program to provide prevention and early intervention assistance for youth affected by alcohol and other drugs.
4. A comprehensive student and staff development program that continues to address basic information, laws, current research, and available resources.

## **A. DRUG FREE PHILOSOPHY**

Students have a right to attend school in an environment conducive to learning. Since student drug, alcohol and tobacco use is illegal, harmful, and interferes with both effective learning and the healthy development of students, the school has a fundamental legal and ethical obligation to prevent unlawful drug, alcohol, and tobacco use and to maintain drug-free educational environment.

In recognition of these concerns, the Estacada School District will implement a comprehensive prevention and early intervention program that reflects current research through:

- ❖ District Health Education Curriculum
- ❖ Other Designated Courses (Science & Social Studies)
- ❖ Designated Trained Staff Members
- ❖ Outside Community Agencies

The Estacada School District will not tolerate the possession, selling, use or influence of alcohol and other illegal and harmful drugs (illicit drugs, non-therapeutic use of prescribed drugs, and other dangerous substances) in the schools, on/in school properties or during school sponsored activities including athletic events, dances, field trips, etc. This expectation will apply equally to students and staff.

## **B. DRUG PREVENTION PROGRAM – NATURE AND EXTENT**

1. The Estacada School District Superintendent or designee will develop a written plan for comprehensive drug and alcohol prevention program to include at a minimum:
  - a. District Philosophy
  - b. Prevention Education
  - c. Intervention/Referral
  - d. Medical Emergency Procedures
  - e. Consequences
  - f. Law Enforcement Relations
  - g. Access and Use of Federal Monies
  - h. Staff Development
  - i. Public Relations
2. The Community Prevention Team will annually review, and then submit the plan for final adoption by the Board of Directors.

## **C. DRUG PREVENTION CURRICULUM & INSTRUCTION**

1. The District shall continue with the currently adopted curriculum for grades K-12. These include HB “Being Healthy” and HB “Teen Health” at the 4-6 level,

“Decisions for Health” at grades 7-8, and Glencoe: “A Guide to Wellness” at grades 9-12. In addition, grades K-6 will also use “Life Skills”. These curricula are consistent with the Health Education Common Curriculum Goals adopted by the Oregon State Board of Education. Instruction will be integrated primarily in health education courses during grades K-6, 8 and 10. Students in grades 7, 9 and 11-12 shall receive prevention education through instruction infused across the curriculum. Materials will be reviewed annually to assure that they reflect current research and include age appropriate information on applicable drug and alcohol laws and otherwise meet the requirements of OAR 413.

2. The District shall provide additional instruction through its Counseling Plan in social skill building which shall include, at a minimum, managing peer pressure, responsible decision making, self esteem, and conflict resolution for grades K-6.
3. The District shall develop and implement additional activities, which reflect current research, meet the requirements of the drug and alcohol prevention rule, and recognize the value of peer support and drug and alcohol free activities. Activities may include workshops, videos, conferences, clubs, assemblies, and follow up classroom activities.
4. The Title IV Coordinator and/or building principal will supervise the above activities and delegate responsibility to the appropriate individuals and committees.

#### **D. INTERVENTION/REFERRAL**

1. It is the policy of this District to assist those students whose academic success, and/or social, emotional or physiological development is being hindered by such personal problems as alcohol and other drug use/abuse. The purpose of the District’s Intervention Program is to assist students so identified to obtain the necessary assistance. The goal of intervention is the restoration of the student to productive academic activity and achievement of his/her full potential.
2. An Intervention Team, shall be established to partner with each school’s RTI and/or Building Support Team, as needed, to provide assistance and recommendations with alcohol and other drug issues which may be affecting a student’s academic progress. These interventions will be research-based, age appropriate, and designed to address the needs of the individual student.
3. Any member of the staff who has reason to suspect a student is in possession of alcohol or other drugs on school property, on a school bus or while participating in any school sponsored activity, whether on school property or at sites off school

property, will direct the student to the office or designated area and will report the information to the building principal or his/her designated representative.

Behavior/patterns which suggest the effects of alcohol or other drugs include, but are not limited to, possession of drugs or drug paraphernalia, academic performance, excessive absence or tardiness, emotional or violent outbursts, withdrawal and isolation, inattention or sleeping in class.

4. The building principal or designee will directly intervene to implement policy JFCI/JFCH and activate the appropriate intervention team process.
5. As required by Federal Law and District policy, similar concerns about staff members will be referred to the appropriate supervisor. The supervisor will initiate referral to the District's Employee Assistance Program (Policy GBEC).
6. In case of a drug related medical emergency, such as an overdose or an allergic reaction, immediate notification to the community emergency care unit (911) is required. Staff members will assist the student in any way possible. Parents/guardians shall be contacted immediately. A staff member shall be designated to accompany the student to the hospital or emergency medical facility if parents/guardians are unavailable to do so.

In general, drug emergencies will be handled like a serious accident or illness as per each building's Emergency Response Plan.

7. The District will include in the Student/Parent/Staff Handbooks' information regarding the District's intervention and referral procedures, including medical emergencies.

## **E. CONSEQUENCES**

1. Students, while under school jurisdiction, on or off school property during the school day, or attending school sponsored activities, who possess, distribute, sell or use, or give evidence of having consumed alcoholic beverages, drugs or narcotics not taken at the direction of a physician or other substances intended to alter mood shall be subject to intervention, discipline, suspension, expulsion and/or other appropriate alternatives.
2. Staff, while under school jurisdiction and/or with student responsibility, on or off school property during the school day, or attending school sponsored activities, who possess, distribute, sell or use or give evidence of being under the influence of alcoholic beverages, drugs or narcotics not taken at the direction of a physician or other substances intended to alter mood, shall be subject to intervention, discipline and other appropriate alternatives.

3. Procedures JFCI/JFCH will be implemented.
4. The District will include in the annual Student/Parent/Staff Handbooks' information regarding the District's code of conduct explaining expected behaviors and related consequences for violations of the conduct code.

## **F. LAW ENFORCEMENT RELATIONS**

1. It is the intent of the District to maintain a cooperative relationship with law enforcement agencies. Law officers' presence and participation in school programs are encouraged to promote a positive attitude by students toward police.
2. Whenever a student is suspected of involvement in a crime, the administration will notify the local law enforcement agency.
3. The administration will notify parents/guardians, as soon as possible, regarding any policy action at school. Exceptions to this would occur when such notification is contrary to established legal procedures or when immediate action is required to ensure student welfare.
4. The Superintendent or designee will consult with the Sheriff's Department to develop appropriate procedures for the exchange of information.

## **G. DRUG/ALCOHOL MONIES**

1. The District will make annual application for the Federal Drug Free School Act monies. When possible, application for other grants that are available for drug free school will be made.
2. The Title IV Coordinator and the Business Manager will ensure that, when possible, application for this grant and other relevant grant monies occurs.

## **H. STAFF DEVELOPMENT**

1. Prevention training, during regular school hours, will be available for all staff through yearly presentations and consultation with the District Intervention Team, Child Development Specialists (CDS), Secondary School Counselors, County and State Prevention Specialist, and other outside specialists as needed.
  - a. Staff training will take place during the Fall In-service schedule. Topics will include a review of the District's ATOD policies and procedures and other topics that will be derived from a spring staff survey.

2. The Title IV Coordinator and/or building principal will ensure that all staff are surveyed annually to determine the level of expertise and training needs of the District staff.
3. The Child Development Specialists will be available to assist classroom teachers with prevention education and to expand the affective components and refusal skills in kindergarten through sixth grade.
4. The Intervention Team will meet with department heads and principals at the Junior High and High School to introduce and design effective means of infusion in the 7<sup>th</sup>, 9<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grades. Outside consultants may be provided to ensure infusion contains the latest current information.
5. Specific presentations by the Intervention Team, Child Development Specialists, and County Prevention Specialists will be arranged based upon annual surveys of each building.
6. Outside specialists will be contracted, subject to the availability of funds, by the District when District staff cannot provide training.
7. Early intervention training will be offered to all staff.
  - i. All staff will know:
    1. School District, community, and local resources for prevention and early intervention.
    2. Building Support Teams, District Specialists.
    3. District policy and location of forms and procedures to contact teams or specialists.
    4. The schedule of annual trainings offered which will include:
      - a. Current, relevant information
      - b. Topics resulting from staff
8. Intervention Teams, Building Support Teams, Building administrators and all District counseling staff will receive additional training on refining the referral and intervention process at all grade levels. To this end:
9. Throughout the year, assemblies and activities will be offered to highlight new information for all students and to offer ways they and staff can assist those at risk for alcohol and other drug abuse as well as ways to create a healthier school environment.

## **I. PUBLIC INFORMATION**

- ❖ The students, staff, parents, and community members of the District will receive information on District resources, community resources, and other local support for prevention and early intervention through options which may include:
  - Articles in the District's 108
  - Letters and/or handbooks to all students/parents at the beginning of each school year listing the individuals, teams, District policy and procedures, and professional resources available to those in need of assistance.
  - The District will publish a list of its trainings and presentations that are open to the public.
  
- ❖ Schedules of in-services, trainings, and club activities that relate to prevention will be included in newsletters sent out by each building.