

Budget and Elections Calendar

For Fiscal Year 2010-2011

(For the Development of FY 2011-2012 Budget and the May 17, 2011 Special Elections)

2010

NOVEMBER 10TH

- Board Resolution declaring Budget Committee vacancies
 - Position 1 – 3 yrs
 - Position 4 – 3 yrs
 - Position 5 – 2 yrs
- Board Resolution Adopting Budget and Elections Calendar For Fiscal Year 2010-2011

NOVEMBER 17TH AND 24TH

- Advertise for Budget Committee Vacancies – Estacada News

DECEMBER 3RD

- Deadline for Budget Committee Applications (4pm, District Office)

DECEMBER 8TH

- Board Selects Budget Committee Members (ORS 294.336)
 - Positions 1 & 4 – Three year term
 - Position 5 – Two year term

DECEMBER 1 - 31ST

- Building and Program Managers verify staffing and current budget.
 - Develop budget requests
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2011

JANUARY 12-16TH

- Update revenue forecast for FY 10 11 and FY 11 12 based upon January ADMr reports

JANUARY 31ST – APRIL 1ST

- Administrative Team works through budget requests to bring revenue and expenditures into line

FEBRUARY 5TH

- Date Special District candidates may begin filing with County Elections

Zones 3, 6, & 7 up for re-election

Zones 6 & 7 are at large positions

MARCH 9TH

- Budget Committee Workshop

Revenue/Expenditure Update

Current status of budget discussions with administrative team

MARCH 17TH

- Filing Deadline for Special District candidates
- Deadline for local governing bodies to file measure & explanatory statements

MARCH 21ST

- Last day to submit Candidate Statements for inclusion Voters' Pamphlet
- Last day to file Measure Arguments for county voters' pamphlet

APRIL 4TH – APRIL 11TH

- Draft of Proposed budget developed

APRIL 11TH – APRIL 18TH

- All final decision regarding proposed budget determined

APRIL 13TH

- Budget Committee Program Workshop and Orientation (no public comment).

Building/Program administrators will share with the Budget Committee their program with Budget Committee Members (ORS 294.406)

Orientation regarding roles and responsibility of budget committee

APRIL 18TH – MAY 2ND

- Proposed budget in production

APRIL 14TH

- Submit publication for Budget Committee Meetings to the Estacada News

APRIL 20TH

- Publish First Notice of Budget Committee Meetings (ORS 294.401, ORS 294.311 (32))

APRIL 27TH

- Publish Second Notice of Budget Committee Meetings (ORS 294.401, ORS 294.311 (32))

MAY 6TH

- Proposed Budget is distributed to Budget Committee Members (ORS 294.401 (6))

MAY 9TH

- Proposed Budget is available for review at District Offices (ORS 294.401 (8) OAR 150-294.401 (7))

MAY 11TH

- First Budget Committee Meeting (Public Comment Invited) (ORS 294.336, ORS 294.401, OAR 150-294.336)

MAY 16TH, 18TH, AND 20TH

- **Additional Budget Committee Meetings If Necessary**

MAY 26TH

- Submit Publication for Budget Hearing to the Estacada News

JUNE 1ST

- Publish Notice of Budget Hearing and a Summary of the Approved Budget (ORS 294.416)

JUNE 8TH

- Hold Budget Hearing (ORS 294.430, OAR 150-294.430 (1))
- Enact Resolutions to:
 - Adopt Budget
 - Make Appropriations
 - Impose and Categorize Taxes (ORS 294.435 (2), OAR 150-294.435 (3))

JULY 15TH

- Tax Levy Certified to County Assessor (OAR 150-294.435 (1) - (A), ORS 310.060))