



## **Budget Calendar For Fiscal Year 2010-2011**

### **2009**

#### **October 14th**

- Budget Calendar presented to board for approval (ORS 294.304- 294.565)
- Board Resolution declaring Budget Committee vacancies.

#### **October 21, 28, November 4**

- Advertise for Budget Committee Vacancies in the Estacada News

#### **November 6**

- Deadline for Budget Committee Applications (4pm, District Office)

#### **November 11**

- Board Selects Budget Committee Members (ORS 294.336)
  - Three Positions (all at large)

### **2010**

#### **January 11-3st**

- Update revenue forecast for FY 09 10 based upon January ADMr reports and January Tax Referendum

#### **March 1<sup>nd</sup> – 19<sup>th</sup>**

- Administrative Team works through budget requests to bring revenue and expenditures into line

#### **March 10<sup>th</sup>**

##### **Budget Committee Workshop**

- Revenue/Expenditure Update

#### **March 22 – April 9<sup>th</sup> –**

- All final decisions regarding proposed budget determined

#### **April 8<sup>th</sup>**

- Budget Committee Program Workshop and Orientation (no public comment).
  - Building/Program administrators will share with the Budget Committee their program with Budget Committee Members (ORS 294.406)
  - Orientation regarding roles and responsibility of budget committee

#### **April 12<sup>th</sup> – April 30<sup>th</sup>**

- Proposed budget in production

#### **April 15**

- Submit publication for Budget Committee Meetings to the Estacada News

#### **April 21<sup>st</sup>**

- Publish First Notice of Budget Committee Meetings (ORS 294.401, ORS 294.311 (32))

#### **April 28<sup>th</sup>**

- Publish Second Notice of Budget Committee Meetings (ORS 294.401, ORS 294.311 (32))

## Revised Budget Calendar

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### May 5<sup>th</sup>

- Proposed Budget is distributed to Budget Committee Members (ORS 294.401 (6))

### May 6<sup>th</sup>

- Proposed Budget is available for review at District Offices (ORS 294.401 (8) OAR 150-294.401 (7))

### May 12<sup>th</sup>

- First Budget Committee Meeting (Public Comment Invited) (ORS 294.336, ORS 294.401, OAR 150-294.336)

### May 14<sup>th</sup>, 17<sup>th</sup>, and 19<sup>th</sup>

- Additional Budget Committee Meetings If Necessary

### May 27<sup>th</sup>

- Submit Publication for Budget Hearing to the Estacada News

### June 2<sup>rd</sup>

- Publish Notice of Budget Hearing and a Summary of the Approved Budget (ORS 294.416)

### June 9<sup>th</sup>

- Hold Budget Hearing (ORS 294.430, OAR 150-294.430 (1))
- Enact Resolutions to:
  - Adopt Budget
  - Make Appropriations
  - Impose and Categorize Taxes(ORS 294.435 (2), OAR 150-294.435 (3))

### July 15

- Tax Levy Certified to County Assessor (OAR 150-294.435 (1) - (A), ORS 310.060))